

School Budget Planning Report 2020/21

1 Introduction

- 1.1 The purpose of this report is to outline the funding available to the school in 2020/21 and how this translates into our proposed school budget for 2020/21, which is presented for governors' consideration and approval.
- 1.2 The report will outline the implications for future year school budgets and the impact on the school's revenue and capital balances. The report also presents for consideration and approval any other budgets that are managed by the school.

2 Executive Summary

- 2.1 The 2020/21 draft budget has been set and balanced using the 2020/21 total allocation resources received into the school's budget for this financial year. The outturn for 2019/20 financial year has been calculated and this shows a surplus of **£10,536**. This will be added to current reserves held, making total reserves **£74,756**.

The 2020/21 formula budget share is slightly higher than last year's figures at **£868,351**. This is due to an increase in per pupil funding. Pupil Premium (Ever 6) numbers have decreased; therefore funding has reduced to **£26,900**. Income for AEN funding has decreased to a total of **£48,956** and LAC funding has increased to a total of **£8,190**. AEN funding is ringfenced for teaching assistant support and LAC funding for learning resources and enrichment for individual children.

The Devolved Formula Capital (DFC) is estimated to remain at a low allocation of £11.25 per pupil which creates a total of £2,644. This, along with the lump sum of £4000, means that our estimated DFC allocation for 2020/21 is **£6,640**. In 2019/20, there was **£14,509** spent from formula capital for roof repairs and the installation of the baby room door. Our DFC allocation along with DFC reserves totalled **£21,890**. Deducting the amount spent, leaves **£7,381** remaining in DFC reserves as of April 2020.

When setting the draft budget, key considerations have been given to the school development plan, building inspection reports and the development of IT. We have also had to cost in funding for 'home learning' due to the COVID-19 closures. *This may result in overspending in some areas also.* A minimum amount of internal building work will be necessary to ensure that the working environment and resources reflect the outstanding education which we provide to our pupils. This is reflected in the budget also. Although the 2020/21 has been set without the use of any carry forward from 2019/20, there may be some planned work intended on school building improvement that may require the use of some reserves. This will be brought to governors for approval throughout the financial year as required.

3 Background to the School Budget Settlement

- 3.1 See attached 2020-21 school budget headlines

4 Review of Budget Allocations to the School for 2020/21

- 4.1 Attached is the total resource allocation for the school that illustrates how the school's budget allocation for 2020/21 is made up.

5 Benchmarking Review

5.1 The benchmarking review was carried out at the last resources committee meeting. Outcomes were discussed and minuted. The draft budget reflects discussions where necessary. See report in FGB documents.

6 School Redundancies – changes to cost sharing arrangements

6.1 For redundancies made after 1 April 2015, the redundancy cost is paid 70% by the school making the redundancy and 30% by the central schools' budget held at the Local Authority. Redundancy loans are no longer available through SCC schools should take this into account when setting the budget.

We do not have any redundancies to pay for 2019/20.

7 Outturn Forecast 2019/20 & Proposed 2020/21 Budget

7.1 The outturn forecast for 2019/20 is attached along with the proposed budget for 2020/21.

7.2 Pupil Premium

Pupil Premium has again been allocated to provide teacher assistant support used specifically to provide appropriate intervention to identified children. This includes delivery of support programmes, one-to-one and small group support for reading, writing and mathematics. In addition, a percentage of the pupil premium has been allocated to provide enrichment opportunities for all children including theatre visits, music and outdoor education/residential experiences.

SEN

This year, we have 5 pupils who are subject to an EHCP (Education Health & Care Plan). This means, therefore, that we have to fund the first 10 hours of support from the school budget (around £6000 per pupil). We anticipate that additional funding will be received for children with specific learning difficulties and we have allowed for this in the budget.

7.3 The 2020/21 Service Level Agreements are attached for Governor Information.

8 Reserves

8.1 The estimated revenue reserves at 31 March 2020 are **£74,756** and the estimated capital reserves are **£7,381**. There is no restriction in the level of balances that the school can carry forward from 2019/20 to be used in 2020/21.

9 Three-Year Budget (2020/2023)

9.1 Good financial management requires financial planning beyond the current financial year. HCSS Budgeting provides schools with an integrated salary modeller and five-year modeller. Schools are able to model various scenarios, change pupil numbers, staffing structures etc to reflect different circumstances.

9.2 The three-year budget modeller will be discussed at the next resources committee meeting and reported at the next FGB.

10 Review of Other Budgets Managed by the School

10.1 The total amount held in contingency at 31 March 2020 is **£158,347**. This means that the total profit made in nursery for 2019/20 was around **£38,000** plus £5,100 which has been donated to school. This is a total profit of **£43,000**. It is anticipated that some of this money will be used to support COVID-19 closures and for building development.

The nursery budget plan for 2020/21 and the nursery outturn 2019/20 is attached as an appendix.

11 Recommendations

11.1 That governors consider the following issues as identified in the report: -

- 1 Approve the annual budget for 2020/21 (school & nursery) and ask that it be submitted to the authority in accordance with the Staffordshire Scheme for Financing Schools.

Appendix 1 Outturn Forecast 2019/20

Appendix 2 Proposed Annual Budget 2020/21

Appendix 3 Outturn Forecast NURSERY 2019/20

Appendix 4 Proposed Annual Budget NURSERY 2020/21

Appendix 5 Total Resource Allocation and Formula Budget Share 2020/21