



**Forsbrook C.E. (C) Primary School  
Standards Committee Minutes  
Tuesday 26<sup>th</sup> February 2019**

Item	Action/Comment	Owner
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<b>Present:</b>	Mrs C Bratt (Clerked), Mrs M Lilley, Mrs K Minor, Rev J Roberts, Mr R Woollacott (Chair)	
<b>Apologies:</b>	Mrs G Hampton	
<b>In Attendance</b>		
<b>71.</b>	<b>Opening Prayer</b> Colleague governors were welcomed to the meeting with an opening prayer.	
<b>72.</b>	<b>Apologies</b> Apologies were received and accepted as noted above.	
<b>73.</b>	<b>Declaration of interest</b>  There were no declarations of interest for any items appearing on the agenda.	
<b>74.</b>	<b>Minutes of the last meeting</b>  Minutes from the meeting on 27 <sup>th</sup> November 2018 were accepted as a true and accurate copy.	
<b>75.</b>	<b>Matters arising not on the agenda</b>  Sex & Relationships Policy – it was agreed that we retain the existing policy and await new guidance.  Sports Premium – the summer term would continue with the existing arrangements, but the plan is that as staff have learned from the coaches, they will take over this area from the start of the new academic year. Sports Leaders is working well. CB to attend a lunchtime session to see it in action as part of our monitoring.	<b>CB</b>
<b>76.</b>	<b>Quality First Teaching</b>  KM reported that review days had taken place in the Autumn Term and a few issues had been addressed by some subject specific support by the deputy head and Assistant Head. All teaching was good or better. Spring term book review had shown progress had improved as a result of feedback. A couple of issues had been highlighted and addressed as follows: Strength in Maths - adopted a more consistent approach, Power Maths had been introduced, learning objectives were clearer, more structured system had helped. Outcomes – improved progress and promoting higher ability children's learning. Writing – support given through planning, overall progress good, next steps gives a good picture, some areas need a little support as there were some gaps in teaching which is being addressed by CPD training. We have a lot of good & outstanding support for staff from KM, KC, NL, JH.  RW asked how this would be fed back and it was agreed that it would be reported that monitoring had taken place in the headteacher's report.	

	<p>JR asked how it was cascaded to staff – KM said that there was an overall report to staff then particular points were fed back individually. It was asked how staff who needed support responded. KM reported that it was well received and appreciated.</p> <p>It also gave senior leaders the opportunity to develop by giving difficult feed back and to ensure staff understand that the feedback is developmental not inspectoral and to agree next steps.</p>	
<b>77.</b>	<p><b>Policy Approval</b></p> <p>Education Visits Policy approved with amendments to go to FGB</p> <p>Restrictive Physical Intervention – this was Aa Local Authority Health &amp; Safety Policy outlining guidelines to make intervention as safe as possible. It was agreed that KM &amp; CB would look at the other documentation in the policy and then adopt it. It was agreed that we follow these guidelines.</p> <p>Link Governor Policy – the committee looked at the areas required to have a link governor and agreed that it would be better to link some. CB to update the policy and that this would be discussed and agreed at the FGB in March. It was also agreed that a termly plan should be agreed detailing what areas should be looked at and when.</p> <p>Equality Policy – governors looked at it and decided that it didn't fully capture our school's vision and values. KM to update it and bring it back to the summer term meeting for discussion.</p>	<p><b>RW</b></p> <p><b>CB/KM</b></p> <p><b>CB</b></p> <p><b>KM</b></p>
<b>78.</b>	<p><b>Any other business</b></p> <p><b>SIAMS</b> – JR &amp; ML had met with JH in November to look at the Action Plan from the report. It was agreed that JR would be leading a discussion on Christian Distinctiveness and what it means to be a Church School in relation to the C of E new vision.</p> <p>It was also agreed that the Foundation Governors and KM &amp; CB would meet on 6<sup>th</sup> March at 1 pm to look at the new framework for SIAMS Inspections and the new toolkit.</p> <p>It was reported that some governors were unable to make the FGB date in the summer term. It was agreed to suggest a new date of 3<sup>rd</sup> July 2019</p>	<p><b>JR</b></p> <p><b>JR/ML/IC/KM/CB</b></p> <p><b>CB</b></p>
<b>68.</b>	<p><b>Dates &amp; Times of Future Meetings</b></p> <p>It was felt that the date for the summer term should be before the FGB so that the meeting could be reported in the academic year.</p> <p>Standards – 13<sup>th</sup> June 2019 at 9.15</p> <p>RW to monitor Maths at 1.00 pm on 27<sup>th</sup> March</p>	