



Forsbrook C.E. (C) Primary School
Strategic Committee Minutes
Monday 1st April 2019

Item	Action/Comment	Owner
Present:	Mrs C Bratt, Mrs G Hampton, Mr J Harrison, Mrs K Minor, Mr K Reid (also minute taker)	
Apologies:	Rev. J Roberts, Mr R Woollacott	
In Attendance	Mrs N Mitton (Clerk)	
26.	Apologies Apologies were received and accepted as noted above.	
27.	Declaration of interest There were no declarations of interest for any items appearing on the agenda.	
28.	Minutes of the last meeting Minutes from the meeting on Monday 1 st October 2018 were circulated with the call out notice and accepted as a true and accurate copy.	
29.	Matters arising Item 20 from previous minutes. KM reported the situation with contractors on site when the school is closed has improved and the current staff contracts at this time adequately cover these occasions.	
30.	Mat Update The school has signed a memorandum of understanding with the John Taylor MAT which allows our school to further explore how a MAT functions. This will allow Forsbrook Primary staff access to professional development opportunities and also access to expertise in areas our school may benefit from. The current agreement does not commit our school into further ties with John Taylor MAT.	
31.	Succession planning The committee looked at succession planning and professional development of the leadership team alongside the welfare of the head teacher. It was felt that the DH post could be enhanced with some additional management responsibility to further develop the post. Additionally some more non contact time could be arranged to accommodate the extra responsibility. Similarly the AH post could also be looked at. KM to look at this and discuss with the team.	
32.	Governor development plan The development plan is updated as progress is made. The development plan was fully reviewed in autumn 2018 so is still current and relevant. The committee agreed to revisit the plan in future meetings to ensure progress is made.	

33.	<p>Any other Business</p> <p>KM has been asked by the local authority to allow the school site be appraised for potential expansion due to a projected increase in primary school age children in the locality. This stems from new house building along the A50 corridor. All local schools are at capacity. The projection is around 15 children may need to be accommodated. The committee raised and discussed issues of viability, and the impact upon the school of an extra ½ form. It was decided that at this stage it was not in the interest of the children at this school to pursue feasibility studies and progress this further. The situation will be monitored.</p> <p>KM informed the committee that she would like to move forward and explore the school gaining teaching school status. Her view is the staff and leadership team are ready. Also KM wished to explore the viability of the school gaining a STEM research status. The committee agreed that both avenues would benefit the children at the school, and professionally develop current staff.</p> <p>There was no further business and the meeting closed.</p>	
34.	<p>Date and time of next meeting</p> <p>Wednesday 14th October 2019 – 4:30pm</p>	